

# Create your endowment fund

Endowment fund workbook



# Endowment fund workbook

Any church or faith-based nonprofit organization can create a flexible fund to grow a permanent source of support for the future. If you have questions about creating your endowment fund at Thrivent Charitable, email [thriventcharitable@thrivent.com](mailto:thriventcharitable@thrivent.com) or call 800-365-4172.

## Your Organization/Church

**Organization name** \_\_\_\_\_

Faith affiliation \_\_\_\_\_

Organization's tax ID number \_\_\_\_\_

Date of incorporation \_\_\_\_\_

State of incorporation \_\_\_\_\_

**Organization address** \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

### Name of Clergy/Executive Director

\_\_\_\_\_

Mr.  Ms.  Mrs.  Miss  Rev.  Other \_\_\_\_\_

## Your endowment fund

Fund name \_\_\_\_\_

**Fund purpose**  Endowment  
 Other – please describe

\_\_\_\_\_

\_\_\_\_\_

**Initial gift amount** \$ \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

The minimum initial gift is \$25,000. Additional gifts of \$1,000 or more are welcome at any time.

## Investment selection

You have the option to select your fund's investment allocation. If no box is checked, assets will be invested in the Mission Growth Portfolio.

Custom Allocation with quarterly rebalancing (Please state allocation in whole numbers; must total 100%)

### Portfolio options

\_\_\_\_\_ % **Core Growth Portfolio**  
85% equities/15% fixed income

\_\_\_\_\_ % **Mission Growth Portfolio**  
85% equities/15% fixed income

\_\_\_\_\_ % **WomenInvest Portfolio**  
75% equities/25% fixed income

\_\_\_\_\_ % **Income Portfolio**  
100% fixed income

### Investment objectives

Invested for growth and maximum sustained support far into the future.

Invested for growth and maximum sustained support through investments aligned with mission for positive outcomes throughout our shared community.

Invested to provide maximum support to charities through investments that do well when women do well by addressing factors that perpetuate violence against women.

Invested for stability and maximum distributions within a shorter time horizon.

As per IRS regulations, investment recommendations are advisory only and Thrivent Charitable may, at its sole and absolute discretion, follow or decline to follow your recommendation. Thrivent Charitable may at any time, at its sole and absolute discretion, change the investment of all or any portion of the assets in the fund. Upon acceptance of your recommendation, the investments will be administered in accordance with the financial policies of Thrivent Charitable. Investments are subject to normal market and interest rate fluctuation risks, and any gain or loss generated by the above investments will be reflected accordingly in the fund's value. You may change your investment selection should your endowment needs change.

### Your fund's advisor

Please provide both name and title as it pertains to the fund (example: John Doe, Endowment Committee Chair).

Name of Fund Advisor \_\_\_\_\_

Title \_\_\_\_\_

Preferred phone \_\_\_\_\_

Home  Cell  Business

Email \_\_\_\_\_

### Disclosure in Thrivent Charitable publications

From time to time, Thrivent Charitable publishes fund names in publications such as the annual report, newsletters, social media and other communications. Please indicate below whether or not you permit your fund to be recognized in online and/or print publications. If no box is checked, Thrivent Charitable assumes the organization wishes to remain anonymous in its publications.

We authorize Thrivent Charitable to publicize our fund by its fund name in its publications.

### Contingent charitable beneficiary

Please indicate how your fund is to be directed should you lose your tax-exempt status or are no longer a viable organization. If no box is checked, Thrivent Charitable assumes your recommendation to be the Thrivent Charitable Community Impact Fund.

Community Impact Fund

One or more Impact Fund(s):

Disaster Response & Resiliency Impact Fund

ELCA Impact Fund

Education Impact Fund

LCMS Impact Fund

Health Impact Fund

WELS Impact Fund

Human Services Impact Fund

Ecumenical/Interfaith Impact Fund

Other \_\_\_\_\_

**Additional notes** \_\_\_\_\_

\_\_\_\_\_

## Professional advisor information

This section is to be completed by the organization's professional advisor, when a professional advisor is part of the gift process. The professional advisor must review the Thrivent Charitable Gift Advocate Code of Ethics and sign the acknowledgment. Once this workbook is received by Thrivent Charitable, a Fund Agreement will be prepared for the signature authorized by the organization. The Fund Agreement will be sent to the organization's Fund Advisor and a copy to the professional advisor.

Professional advisor's name \_\_\_\_\_

RFO # \_\_\_\_\_

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email address \_\_\_\_\_

Notes or special instructions \_\_\_\_\_

### **Additional professional advisor assisting with gift** if applicable

Professional advisor's name \_\_\_\_\_

RFO # \_\_\_\_\_

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email address \_\_\_\_\_

Notes or special instructions \_\_\_\_\_

## Send your fund workbook

### **Once your Fund Workbook is completed, please send it to:**

Thrivent Charitable Impact & Investing  
600 Portland Avenue South, Suite 5100  
Minneapolis, Minnesota 5541

### **If you have questions:**

Phone: 800-365-4172  
Email: [thriventcharitable@thrivent.com](mailto:thriventcharitable@thrivent.com)  
Fax: 612-844-4109  
Web: [thriventcharitable.com](http://thriventcharitable.com)

Upon receipt of the completed booklet, Thrivent Charitable will prepare a Fund Agreement that reflects your endowment interests. To ensure your wishes are stated correctly, this Fund Agreement must be reviewed and signed before your gift is made.

# Gift advocate code of ethics

The purpose of this code is to encourage responsible charitable gift planning by all who are active in advocating gifts to benefit Thrivent Charitable. Professional advisors, such as gift planners, insurance agents, financial professionals, board members and Thrivent Charitable staff are collectively referred to as “Gift Advocates.”

## Philanthropic motivation

First and foremost, charitable gifts should always be made with a desire on the part of the donor to support the humane work of charitable institutions.

## Trust

A Gift Advocate will act with fairness, honesty, integrity and openness and shall strive at all times to represent and promote the concept of stewardship.

## Professionalism

A Gift Advocate shall advise donors only in areas in which he or she is qualified. Acting in the interest of Thrivent, the donor shall be encouraged to discuss proposed gifts with legal and tax advisors of the donor’s choice.

## Privacy

A Gift Advocate will not share, sell or exchange donor names, addresses, email addresses or telephone numbers. Disclosures regarding gifts will be made only to those parties specifically noted by the donor.

## Explanation of gifts

A Gift Advocate shall make every effort to ensure that donors receive a full explanation of how the proposed gift works on their behalf.

## Acknowledgment of Ethical Pledge

I have read the Thrivent Charitable Gift Advocate Code of Ethics and agree to abide by the principles stated therein.

\_\_\_\_\_  
Signature of professional advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of professional advisor

\_\_\_\_\_  
Date

## Financial and tax implications

Congress has provided tax and financial incentives for charitable giving. To that end, the emphasis in this statement on philanthropic motivation in no way minimizes the necessity and appropriateness of a full and accurate explanation by the Gift Advocate of those incentives and their implications for the donor.

## Full disclosure

The role and relationship of all parties involved in the making and distribution of gifts shall be fully disclosed to the donor.

## Full compliance

A Gift Advocate shall comply with all applicable federal and state laws and regulations at all times.

## Compensation

Payment of finder’s fees, commissions or other fees by Thrivent to a Gift Advocate as a condition for the delivery of a gift is never appropriate.

## Affidavit

As a Thrivent Gift Advocate, I hereby pledge to abide by and adhere to the ethical standards, practices and principles documented here.

# About us

We believe humanity thrives when people make the most of all they've been given. Thrivent Charitable Impact & Investing helps people do just that—bring their generosity to life so that they can support the organizations and causes closest to their hearts, now and into the future. Grounded in our purpose to serve, we take a holistic, personalized approach to help our donors create strategic charitable plans and give in a way that best reflects their values and financial priorities. Together, we are committed to creating positive impact and inspiring lasting change in our communities.



Thrivent Charitable Impact & Investing™, a separate legal entity from Thrivent, the marketing name for Thrivent Financial for Lutherans, is a public charity that serves individuals, organizations and the community through charitable planning, donor-advised funds and endowments. Thrivent Charitable Impact & Investing works collaboratively with Thrivent and its financial professionals.

Please contact Thrivent to confirm state approval and for additional information.

The gift annuity information provided by Thrivent does not constitute legal or tax advice. Donors are encouraged to consult with their legal and tax advisors prior to creating a gift annuity contract with Thrivent.

To ensure compliance with IRS requirements, be aware that any U.S. federal tax advice contained in this brochure is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party to any transaction or matter addressed herein.

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